



Northern Peninsula Area Regional Council

Employment Opportunity

Trades Carpenter x 1 – Fulltime

Employment opportunity

The Northern Peninsula Area Regional Council's mission is to support the provision of high standard local government services and economic growth of the Northern Peninsula Area through the sustainable use, development and management of land, water, and native vegetation resources, whilst protecting the rights and interests of both the individual and the communities.

Northern Peninsula Area Regional Council (NPARC) is seeking applications from a suitable, motivated, and experienced individual for the position of two (x2) Carpenters to join the Building and Infrastructure Team.

The primary aim of this position will be to maintain and improve the quality of life, health, and wellbeing of NPA regional residents by developing, promoting, and delivering quality sport and recreational activities, with a focus on both youth and senior citizens programs. This role will also contribute to the efficient and productive operation of the community services initiatives delivered by Council.

In this role you will have the opportunity to:

The position is to carry out tasks related to the building, construction, and joinery projects, under the supervision of a qualified Builder/tradesman/instructor.

Key Responsibilities:

- Carry out construction, assembly, alteration or renovation of buildings, structures, fittings, cabinets, and cupboards.
- Carry out a risk analysis on all jobs when required.
- Developing a safe work culture in the workplace
- Working within a team environment in a cooperative and effective manner
- Carry out quality building; maintenance and repairs to all Council assets/buildings.
- Use hand tools, e.g., hammers, chisels, hand saws, screwdriver, measuring tapes and levelling devices etc.

- Use power tools, e.g., electric/battery drills, power saws, routers, sanders, pneumatic (air) tools e.g. nail guns
- Operate workshop equipment!
- Collect and assemble building supplies.
- Follow appropriate safety practices when using ladder, other access ways, handrails, barriers, scaffolding and mechanical lifts (trained/licensed users only)
- Follow appropriate manual handling techniques for manual tasks including lifting and moving items.
- Follow appropriate manual handling techniques for manual tasks including lifting and moving items.
- Liaise with internal and external customers in a professional manner in accordance with customer service standards as set by the manager.
- Complete all necessary documentation in relation to Council's computerised maintenance management, customer service and procurement systems.
- Reporting of faults and defects on machinery, tooling, and equipment to the supervisor
- Perform other duties as required.

Other duties:

- The employee may be asked to perform other duties as required across the company. Where procedures are not clearly defined, the employee is expected to exercise judgement & initiative & seek clarity where required.

This position requires the completion of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).

In return for your valued contribution, you will be rewarded with:

- Fulltime
- 36.25 hours per week
- Salary \$58,516.14 – \$71,347.86 per annum plus Superannuation
- Steam C, Band 1, Level 1-4 (depending on experience, skills, and qualifications)
- Cultural Learning and development opportunities
- Employee Assistance Program

The successful applicant will have:

Essentials

- Current "C" Class Drivers Licence is desirable.
- Must have experience in housing construction.
- Proven ability to work autonomously and achieve set targets.
- Proven ability to identify safety hazards and pro-actively resolve unsafe situations.
- Demonstrated ability to multitask and prioritise work to meet deadlines.
- Sound knowledge of Workplace Health and Safety procedures appropriate to the work area.
- Agree to act within the requirements of council's policies.
- Basic computing skills.
- Abide by NPARCS WH&S policies, procedures, and safety instructions, wear the protective clothing and equipment when provided.

- Maintain all necessary licenses/professional/trade memberships associated with the work you will be carrying out to ensure your own health and safety and that of others within the workplace.
Desirable:
 - Certificate III Carpentry (CPC30220)

Are you ready to catapult your career?

For us to assess if you're the one we are searching for, it is mandatory that you submit your Resume, a Cover Letter and a Full statement of claims addressing the Selection Criteria and submit your application to hradvisor@nparc.qld.gov.au or hrdepartment@nparc.qld.gov.au

The selection criteria can also be found on the Position Description, available to be downloaded from the vacancy on Council's website.

You may also contact the Human Resources Department on 07 40486613 and/or 07 40486614 for more information.

Pre-Employment Screening:

Please note, prior to an offer of employment being made, recommended candidates will be required to undertake a medical assessment (including drug and alcohol testing). Council may also complete a range of other pre-employment checks, such as references, employment history checks, working with children checks or a criminal history check.

Applications Close: Friday 11th April 2025 @ 5:00pm