



Northern Peninsula Area Regional Council

Employment Opportunity

Carpenter Labourer - Fulltime

The Northern Peninsula Area Regional Council's mission is to support the provision of high standard local government services and economic growth of the Northern Peninsula Area through the sustainable use, development and management of land, water, and native vegetation resources, whilst protecting the rights and interests of both the individual and the communities.

Northern Peninsula Area Regional Council is seeking an experienced and dedicated candidate to join the Department of Building and Infrastructures.

Objectives:

Carry out tasks related to the building, construction, and joinery projects, under the supervision of a qualified Builder/tradesman/instructor.

CONDITIONS OF EMPLOYMENT:

The conditions of employment for this position are in accordance with the NPARC Certified Agreement 2023, Council's policies and procedures, Council's Code of Conduct, and other legislative requirements.

In these roles you will have the opportunity to:

Key Responsibilities:

Duties and responsibilities include but are not limited to:

- Carry out construction, assembly, alteration or renovation of buildings, structures, fittings, cabinets, and cupboards.
- Carry out a risk analysis on all jobs when required.
- Developing a safe work culture in the workplace
- Working within a team environment in a cooperative and effective manner
- Carry out quality building; maintenance and repairs to all Council assets/buildings.
- Use hand tools, e.g., hammers, chisels, hand saws, screwdriver, measuring tapes and levelling devices etc.

- Use power tools, e.g., electric/battery drills, power saws, routers, sanders, pneumatic (air) tools e.g., nail guns.
- Operate workshop equipment.
- Collect and assemble building supplies.
- Follow appropriate safety practices when using ladder, other access ways, handrails, barriers, scaffolding and mechanical lifts (trained/licensed users only)
- Follow appropriate manual handling techniques for manual tasks including lifting and moving items.
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- Liaise with internal and external customers in a professional manner in accordance with customer service standards as set by the manager.
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- Complete all necessary documentation in relation to Council's computerised maintenance management, customer service and procurement systems.
- Reporting of faults and defects on machinery, tooling, and equipment to the supervisor

This position requires the completion of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).

In return for your valued contribution, you will be rewarded with

- \$69,177.16 per annum, plus 10% superannuation.
- 36.25 hour per week position.
- 5 Weeks Annual Leave
- 10-12 Days sick leave per annum
- Cultural Learning and development opportunities
- Employee Assistance Program

The successful applicant will have:

SELECTION CRITERIA:

- Current "C" Class Drivers Licence is desirable.
- Proven ability to work autonomously and achieve set targets.
- Proven ability to identify safety hazards and pro-actively resolve unsafe situations.
- Demonstrated ability to multitask and prioritise work to meet deadlines.
- Sound knowledge of Workplace Health and Safety procedures appropriate to the work area.
- Agree to act within the requirements of council's policies.
- Basic computing skills.
- Abide by NPARCS WH&S policies, procedures, and safety instructions, wear the protective clothing and equipment when provided. Maintain all necessary licenses/professional/trade memberships

associated with the work you will be carrying out to ensure your own health and safety and that of others within the workplace.

Are you ready to catapult your career?

For us to assess if you're the one we are searching for, it is mandatory that you submit your Resume, a Cover Letter and a Full statement of claims addressing the Selection Criteria and submit your application to hradvisor@nparc.qld.gov.au or hrmanager@nparc.qld.gov.au

The selection criteria can also be found on the Position Description, available to be downloaded from the vacancy on Council's website.

You may also contact the Human Resources Department on 07 40486613 for more information.

Pre-Employment Screening:

Please note, prior to an offer of employment being made, recommended candidates will be required to undertake a medical assessment (including drug and alcohol testing). Council may also complete a range of other pre-employment checks, such as references, employment history checks, working with children checks or a criminal history check.

AUSTRALIAN FIRST NATIONS APPLICANTS ARE STRONGLY ENCOURAGED TO APPLY

Applications Close: Monday 17th February 2025 @ 5pm.