



Northern Peninsula Area Regional Council

Employment opportunity

Jardine Ferry Supervisor

The Northern Peninsula Area Regional Council's mission is to support the provision of high standard local government services and economic growth of the Northern Peninsula Area through the sustainable use, development and management of land, water, and native vegetation resources, whilst protecting the rights and interests of both the individual and the communities.

Northern Peninsula Area Regional Council is seeking a **Jardine Ferry Supervisor**, to join the Community and Regulatory Service team.

This position under the general direction of the Manager and Executive Manager, oversees the daily operation of assigned terminal/Ferry Operation and coordinate with associated vehicle/s that are crossing the ferry and to have full responsibility for safety of passenger in the vehicle/s and of the workers on duties. Provide work duties for all ferry operators and must be able to direct others clearly, make decisions, set goals and standards, and develop plans for achieving them. This position will also require some weekend, night, and holiday schedules (for emergency cases only).

In this role you will have the opportunity to:

- The place of work is the Jardine River Ferry and Roadhouse it is the employee's responsibilities to be at work by the start time each day.
- Complete 20 days training under direct supervision to gain knowledge; experience and confidence to operate of the Ferry according to the roster and service schedule and Maritime Safety regulation.
- Provide customer service, selling tickets and a limited range of kiosk goods by following the administration procedures.
- Under direct supervision to gain knowledge; experience and gain confidence in assisting with maintenance of the Ferry and associated equipment's; refuelling of Ferry and Generators as required.
- Ensure Ferry is secured and safe when not attended; that Ferry gates and chains are closed, and all safety requirements are followed.
- Clean and maintain BBQ, toilets, showers, and other facilities as needed.
- Mow grass and maintain grounds.
- Provide good customer services to travellers.
- Under direct supervision to gain knowledge; experience and confidence to assist in other enterprises ventures as required.
- Other duties as directed by the Ferry Manager

In return for your valued contribution, you will be rewarded with:

- 3 Year Term Contract
- \$60,440-89,091 per annum, plus superannuation
- 38 hours per week
- 5 Weeks Annual Leave
- 15 Days sick leave per annum
- Cultural Learning and development opportunities
- Employee Assistance Program

The successful applicant will have:

Essential

- Coxswain or current Boat License
- Capability to achieve good skills in Ferry operations and maintenance and ability to quickly adapt to new machinery and equipment.
- Proven reliable work history, able to follow direct instructions from supervisor and show commitment to work independently when required.
- Capability to produce quality standard of customer service experience with both indigenous and non-indigenous residents and tourists.
- Ability to communicate well with colleagues and customers.
- Understanding practical application Workplace Health and Safety requirements.
- Good cash handling skills and ability to pass criminal history check.
- Ability to work well with Team and independently.
- Able to work in hot, humid, and remote location.
- Current Driver's License and own transport to get to and from Jardine River Ferry Service.

Desirable

- Hold Current Drivers Licence
- Current First Aid Certificate or ability to obtain.

PERFORMANCE INDICATORS:

- As required and expected workplace attendance rate, with consistent punctuality.
- Completion of all duties in a timely and efficient manner.
- Compliant notification to supervisor in respect to work absence and leave requirements.
- Compliance with all Council policies & procedures, with high regard to Confidentiality, Code of Conduct and WH&S procedures.
- Modelled high standard of behaviour and work ethics as a supervisor.
- Safe work practices developed and followed.
- Effective in building and sustaining professional relationships.
- Knowledge of physical and electronic use Council operating systems.
- Distinguishes between professional and private conduct and behaviour.
- Demonstrates flexibility to complete prioritized scheduled deadlines with importance.
- Utilizes resources to meet demand.
- High standards of work quality and behaviour.
- Workplace, Health, and Safety is abided by and shared with others.
- Promotes positive behaviour to reflect NPARCs good standing within the community.

Are you ready to catapult your career?

For us to assess if you're the one we are searching for, it is mandatory that you submit your Resume, a Cover Letter and a Full statement of claims addressing the Selection Criteria and submit your application to hradvisor@nparc.qld.gov.au

The selection criteria can also be found on the Position Description, available to be downloaded from the vacancy on Council's website.

You may also contact the Human Resources Department on 07 40486612 for more information.

Pre-Employment Screening:

Please note, prior to an offer of employment being made, recommended candidates will be required to undertake a medical assessment (including drug and alcohol testing). Council may also complete a range of other pre-employment checks, such as references, employment history checks, working with children checks or a criminal history check.

Applications Close: Monday 02nd September 2024