**NORTHERN PENINSULA AREA REGIONAL COUNCIL**

PO Box 200 Bamaga, Qld, 4876

Telephone: (07) 4090 4100

Fax: (07) 4069 3264

ABN: 27 853 926 592

**RENT OR HIRE**

Contract/agreement between NPARC & person/organization hiring/renting/free use or donation.

I ……………………………………………………………………………….

Do hereby understand and accept the terms {rules & regulation for the hire /use of NPARC property equipment.

I understand and accept full responsibility should any equipment or facility be returned;

* Not cleaned
* Late
* Damage
* Equipment missing or lost

And that I will be charged {tax invoiced} & expected to comply with such penalty/ies.

|  |  |  |  |
| --- | --- | --- | --- |
| **Date hire/use** | **Hire/use description** | **QTY** | **Venue/address** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

Return date: …………………………………………………………

Name (please print) ……………………………………………….................

Signature: ……………………………………………………………………….

Witness (NPARC staff Officer ONLY) ………………………………………………………………………………..

Date: …………………………………………………………..

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**RENT OR HIRE**

**RULES AND REGULATION**

1. All equipment/facility is the property of the northern peninsula area regional council.
2. Hire/rent of equipment/facility has to be made directly through NPARC.
3. In accordance, receipted payment is required before any equipment or use of facility is taken.
4. Such equipment and facility as rented/hired must be returned clean. Undamaged and same amount/number as time of hire.
5. All equipment is expected to be returned as per date/s prescribed on agreement of hire.
6. If no communication given to NPARC for equipment not being returned or if damaged of unaccounted for as pre hire agreement than NPARC will tax/invoice person/s responsibilities.
7. The NPARC reserves the right to refuse or deny service
8. Hire/booking of equipment must be made at least two **{2} days prior to events** & within working business hours: 8:00am to 5:00pm Monday to Thursday.

 8:00am to 3:00pm Fridays

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1. In such circumstances the NPARC will at its own discretion allow equipment to be used free or at a discounted rate for community/inter-community functions. Funerals. ***Above rules and regulations still apply see classes 4, 5,6 and 7.***